



HAYWORTH CHRISTIAN SCHOOL

Scholarship Fund Information

FOUNDED: In 2005 Hayworth Christian School created a scholarship fund to assist families needing assistance.

PURPOSE: It is our goal to make Christian education a viable alternative for children (K5-12th grade) in the High Point area. We intend to enable families who seek a quality Christian school environment with financial assistance. The purpose of the Scholarship Fund is to supplement the funds needed for a student's tuition in grades K5-12th grade at Hayworth Christian School. The funds may not be applied to the Registration and other fees.

BOARD OF TRUSTEES: The Board of HCS shall serve as the acting Board of Trustees for the Fund. No requests for financial assistance can be entertained or determined by persons other than the Board.

PROCEDURES: Families needing and requesting financial assistance should follow the procedures listed below:

1. Register for K5-12th grade for the upcoming school year. (Preschoolers are not eligible for scholarship since child care is tax deductible.) Commitments of funds are NOT made to those who do not register. If your attendance is contingent upon scholarship, please make a notation on the Registration Form, and the Scholarship Fund Application Form. The eligibility for a scholarship is based upon genuine, demonstrated need and space available in the classroom. An applicant's payment record with HCS is considered during the application process.
2. Please carefully read and complete the Scholarship Application and attach the requested information. In cases where the applicant's parents are divorced, normally the assets of both parents are considered in the Board's review if parents have joint custody. If the custodial parent has remarried, normally the assets of the step parent are included in the Board's review. If someone else is financially responsible for the student, that person should complete the aid form and explain his/her relationship to the student.
3. Complete the FACTS application online as instructed no later than April 1st with the fee. It is the applicant's responsibility to pay all fees associated with FACTS. This fee is nonrefundable. OR go to the following link:

<https://online.factsmgt.com/signin/3RJS9>

Sign in with her username and password

Click on Apply For Financial Aid

If she has problems, she can call us at 866-315-9262.

4. Include two (2) references with the Scholarship Application. Reference forms are provided.
5. The application MUST be accompanied by your latest tax returns. All information is kept extremely confidential.
6. *If this is a resubmission of a Scholarship Application for another school year, then the application MUST be accompanied by DOCUMENTATION (day, start and end time, hours, event, etc.) OF THE VOLUNTEER HOURS COMPLETED THE PREVIOUS SCHOOL YEAR.*
7. *All scholarship recipient families must give a minimum of 15 hours of volunteer service per \$1,000 awarded. There is to be no less than 30 hours of service per family, no matter the assistance level. The hours can be shared by family members but parents must participate the major portion of the hours.*
8. *The Scholarship Application with all supporting data (tax returns, recommendations, and volunteer hour documentation, if a resubmission) to the school office.*
9. The application process MUST be completed by April 1st. The entire process takes one month. In the case of extenuating circumstances, a late application may be considered at the discretion of the Board. The applications submitted by the deadline have first consideration.
10. Parent notification of the Board's decision is mailed no later than June 15th.

REQUIREMENTS: The following requirements are expected by the administration and board by families. Scholarship recipients must:

1. Have knowledge of and a commitment to Christian education, HCS, the staff, and faculty.
 2. Know that tuition assistance may be granted to families with more than one student enrolled.
 3. Pay registration and any other fees including deposits. Also, the maximum amount of tuition assistance is 50% of the total cost of one year's tuition.
 4. Be actively involved in fundraisers and volunteer on a regular basis at HCS. Reinvest in the Scholarship Fund by participating in fundraisers annually. This way HCS can continue to extend this service to other families. *Each parent and the children receiving the funds must participate in fundraisers in some way by promoting, serving, raising funds, etc. This includes the jog-a-thon, auction, and anything else promoted. Scholarship recipient families must give a minimum of 15 hours of volunteer service per family per \$1,000 awarded. There is to be no less than 30 hours of volunteer service given per family, no matter the assistance level. The hours can be shared by family members but parents must participate the major portion of the hours. THE FAMILY MUST PROVIDE DOCUMENTATION (day, start and end time, hours, event, etc.) OF THE VOLUNTEER HOURS ANNUALLY WITH ANY RE-SUBMISSION OF A SCHOLARSHIP APPLICATION. Some ways to get a number of hours in a short amount of time that would bless the family and benefit Hayworth are:*
 - *Participate in school work days*
 - *Assist with athletic events*
 - *Assist with office tasks*
 - *Move classroom furniture and materials in and out of the classrooms during the summer for floor maintenance*
 - *Assist with various school events like: field days, auction prep, tutor, volunteer in the classroom, field trips, special chapels, etc.*
 - *Organize fundraisers at other locations in order to gain income from different revenue streams*
 5. Make written notification to the Board expressing the family and student's appreciation for the financial assistance.
 6. Allow HCS to use for promotional purposes and fund raising the family and/or student's name, picture, and appreciation letter forevermore.
 7. Be interviewed by the Board when deemed necessary.
 8. Have and maintain a minimum of a "C" average.
 9. Keep up with monthly financial obligations to the school. If not, the scholarship assistance is discontinued.
 10. Know that scholarship assistance is also discontinued if there is serious disciplinary action by the student or failure of the parent to be supportive of school policies.
 11. Be willing to contribute to the Scholarship Fund when able to do so.
- (revised 6-2016)



HAYWORTH CHRISTIAN SCHOOL

Scholarship Checklist

This Scholarship Checklist is to help you ensure that you have return all the needed information to complete your student's scholarship application for the upcoming year. Check off each item included with the student's scholarship application. The items listed are required for all applicants. Please turn in all items when the application is submitted.

The following checked items **MUST** be included with this registration application:

	Scholarship Application		Latest tax returns
	Scholarship Recipient Agreement		FACTS scholarship application
	Scholarship Recommendation (2 of these)		Documentation of volunteer hours provided, if resubmitting an application. (There are 15 hours required per \$1,000 received with a minimum of 30 hours of volunteer service per family annually regardless of the scholarship amount.)

APPLICATION INSTRUCTIONS

1. The Scholarship Application should be returned only when complete. Partial or incomplete applications are not accepted. All items needed to complete the application are listed above.
2. An envelope addressed to Hayworth Christian School should be included with the Scholarship Recommendation forms. The recommendation should be returned in a sealed signed envelope to the parent. The parent then brings the entire application to the school. Two (2) recommendations are required.
3. A copy of your latest tax returns should be included with the Scholarship Application.
4. *DOCUMENTATION (day, start and end time, hours, event, etc.) OF VOLUNTEER HOURS ANNUALLY MUST accompany ANY RE-SUBMISSION OF A SCHOLARSHIP APPLICATION in order for the application to be considered by HCS' board. All scholarship recipient families must give a minimum of 15 hours of volunteer service per \$1,000 awarded. There is to be no less than 30 hours of service per family, no matter the assistance level. The hours can be shared by family members but parents must participate the major portion of the hours.*
5. The FACTS application should be completed online. FACTS does an analysis of a family's financial situation based on a numerical formula that considers the income and HCS' tuition. FACTS provides an assessment of the family's level of need to HCS. Go to HCS' website at www.hayworth.info. Click on the FACTS icon at the bottom of the scholarship page. Complete the application online. If you have questions, FACTS information is attached to this application or contact the school office. There is a non-refundable application fee for the FACTS application. (revised 6-2016)

OR go to the following link:

<https://online.factsmgmt.com/signin/3RJS9>

Sign in with your username and password

Click on Apply For Financial Aid

If you have a problems, call us FACTS at 866-315-9262.

If you have any questions about the Scholarship Application,
call the school office at 882-3126 during school hours (8:00-3:15).



HAYWORTH CHRISTIAN SCHOOL

Scholarship Recipient Agreement

(Please, read and sign this agreement in order to activate the scholarship.)

Upon becoming a recipient of the Scholarship Fund the receiving family *understands that the following requirements are expected by the administration and board by families. Scholarship recipients must:*

1. Have knowledge of and a commitment to Christian education, HCS, the staff, and faculty.
2. Know that tuition assistance may be granted to families with more than one student enrolled.
3. Pay registration and any other fees including deposits. Also, the maximum amount of tuition assistance is 50% of the total cost of one year's tuition.
4. Be actively involved in fundraisers and volunteer on a regular basis at HCS. Reinvest in the Scholarship Fund by participating in fundraisers annually. This way HCS can continue to extend this service to other families. *Each parent and the children receiving the funds must participate in fundraisers in some way by promoting, serving, raising funds, etc. This includes the jog-a-thon, auction, and anything else promoted. Scholarship recipient families must give a minimum of 15 hours of volunteer service per family per \$1,000 awarded. There is to be no less than 30 hours of volunteer service given per family, no matter the assistance level. The hours can be shared by family members but parents must participate the major portion of the hours. THE FAMILY MUST PROVIDE DOCUMENTATION (day, start and end time, hours, event, etc.) OF THE VOLUNTEER HOURS ANNUALLY WITH ANY RE-SUBMISSION OF A SCHOLARSHIP APPLICATION. Some ways to get a number of hours in a short amount of time that would bless the family and benefit Hayworth are:*
 - Participate in school work days
 - Assist with athletic events
 - Move classroom furniture and materials in and out of the classrooms during the summer for floor maintenance
 - Assist with office tasks
 - Assist with various school events like: field days, auction prep, tutor, volunteer in the classroom, field trips, special chapels, etc.
 - Organize fundraisers at other locations in order to gain income from different revenue streams (revised 6/2016)
5. Make written notification to the Board expressing the family and student's appreciation for the financial assistance.
6. Allow HCS to use for promotional purposes and fund raising the family and/or student's name, picture, and appreciation letter forevermore.
7. Be interviewed by the Board when deemed necessary.
8. Have and maintain a minimum of a "C" average.
9. Keep up with monthly financial obligations to the school. If not, the scholarship assistance is discontinued.
10. Know that scholarship assistance is also discontinued if there is serious disciplinary action by the student or failure of the parent to be supportive of school policies.
11. Be willing to contribute to the Scholarship Fund when able to do so.

I/we have read, understand, and agree to the Scholarship Recipient Agreement:

Parent

Date

Parent

Date

FOR OFFICE USE ONLY

____References ____Dates
____FACTS ____Copy
____Application to the Family

Use additional paper to complete the application if necessary. Mail directly to Hayworth Christian School, Attn: Board, 1696 Westchester Dr. High Point, NC 27262.



HAYWORTH CHRISTIAN SCHOOL Scholarship Application

Father's Name: _____

Social Security Number: _____

Address: _____

Phone: (Home) _____ (Work) _____

Mother's Name: _____

Social Security Number: _____

Address: _____

Phone: (Home) _____ (Work) _____

Student's Name	GRADE	BIRTHDAY
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Church: _____

1. Have you filed a financial statement with FACTS Needs Assessment (FACTS)?
____ Yes ____ No This is required for your application to be complete. The information to FACTS must be postmarked no later than April 1st.

2. Are there other avenues of financial assistance available to you? Check ones that apply:

- United Day Care Services
- Family members
- Church scholarship program
- Housing allowance
- Child support
- Other

3. Are scholarship funds needed for your child to attend HCS? If so, why?

4. How much financial assistance do you desire for the upcoming year? *(The Board must have a dollar amount in order to vote on a scholarship.)*

5. Why do you believe your family should be a recipient of the Scholarship Fund?

6. Can and would you be willing to replenish the funds at a future date to assist with another family through the Scholarship Fund? If so, what are your plans? If not, why?

7. This application form should be accompanied by two (2) references. (Reference forms are attached.)

Choose one from category 1 and 2:

CATEGORY #1

CATEGORY #2

pastor
or

friend
or

employer
or

family member

teacher

8. This application MUST be accompanied by latest tax returns. All information is kept extremely confidential. Only one (1) person reviews the financial report and tax returns.

The following items are required to complete this application:

1. Scholarship Recipient Agreement
2. Two (2) references
3. Latest tax returns
4. *Volunteer hours documentation (if renewal application for scholarship)*
5. Financial application completed with FACTS (Go to link on www.hayworth.info)

This application must be filed annually and reviewed by the Board.

I am applying for HCS' Scholarship and testify that all the above information is correct. If the Board denies, I understand and agree that the Registration Fee and the filing fee with FACTS Needs Assessment (FACTS) are nonrefundable. Also, I have read, agree, and comply with all the guidelines as stated.

Father's Signature

Date

Mother's Signature

Date



HAYWORTH CHRISTIAN SCHOOL

Scholarship Recommendation

Applicant: Provide two (2) recommendations using this form. Make copies of this form as needed. Choose one from category 1 and 2:

- | | |
|--|---|
| <p>CATEGORY #1</p> <p>____ pastor</p> <p>or</p> <p>____ employer</p> <p>or</p> <p>____ teacher</p> | <p>CATEGORY #2</p> <p>____ friend</p> <p>or</p> <p>____ family member</p> |
|--|---|

Evaluator: Complete all questions on the form below and mail directly to Hayworth Christian School, Attention: Board, 1696 Westchester Dr. High Point, NC 27262

This section to be completed by applicant:

Family Name: _____

Student Name: _____

Grade: _____ Date: _____

This section to be completed by the person making the recommendation:

Name of Person doing recommendation: _____

1. How do you know this family? _____

2. How long have you known the family? _____

Please rate the family in the following areas:

Area	Superior	Good	Average	Below Average	Poor
Behavior					
Character					
Relationship with Church					
Family Support					
Work Ethic					
Teachable					
Willingness to Serve					

3. Would you recommend this family for a scholarship? Why?

4. Would you have reservations about this family receiving financial assistance?
If so, why?

5. How may we contact you if we have additional questions?

If you would like to make additional comments, or need additional space, please use the space below. Thank you for your time and cooperation. If we may be of assistance to you, please let us know.

Signature: _____ Date: _____